

# **User Guide to Apply for Specialist Professional Engineer (SPE) Registration**

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**Dear Applicant**

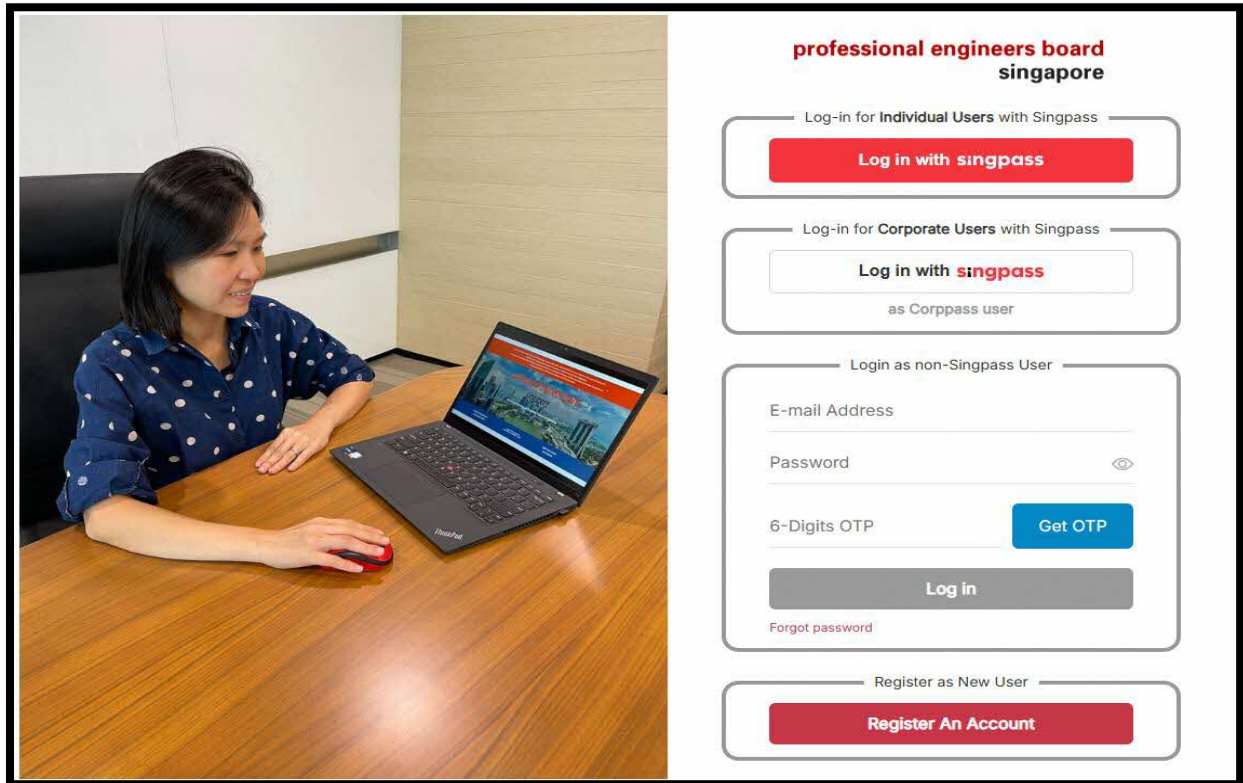
PEB has prepared this guide to assist you in your application process. Please refer to the PEB website for application prerequisites.

# 1 Navigation to PEB Portal (E-Services) from PEB Website

Access the **PEB website** by visiting <https://www1.peb.gov.sg/>. On the homepage, click on **“LOGIN TO PEB PORTAL (E-SERVICES)”** to proceed to PEB Portal login page.

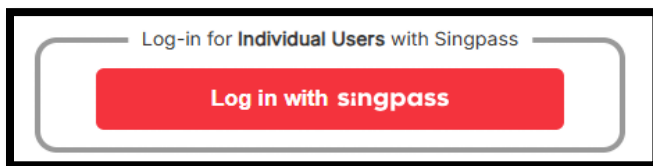


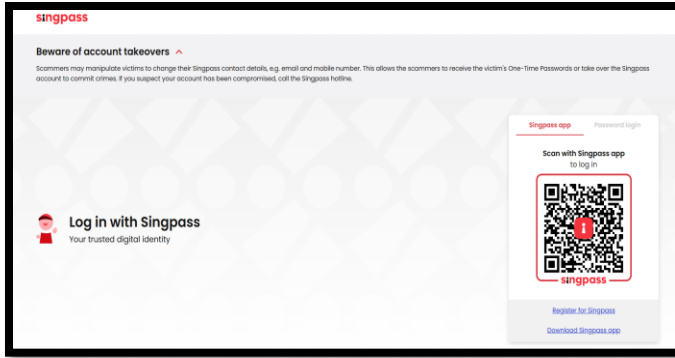
## 2 User Log In



### 2.1 Login with Singpass

If you are Singapore citizens, Permanent Residents (PRs), and holders of valid work pass (Employment Pass, S-Pass, Work Permit or Dependant’s Pass) and already registered with PEB, select **“Log in with Singpass”**. You will be redirected to the Singpass Login page. Enter your Singpass credentials to login. After successful login, you will be redirected to the PEB Dashboard. **Please review your “Profile” after logging in to the portal.**



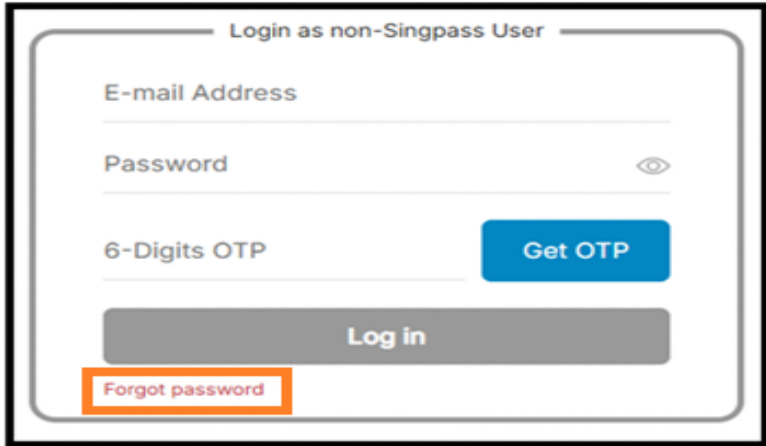


## 2.2 Login as non-Singpass user

If you are a foreigner without Singpass and has an existing account with PEB, use the registered email to login under **“Login as non-Singpass User”** section.

- i. Enter your registered email address and password.
- ii. Click **“Get OTP”** to receive your OTP. Your OTP will be sent to your email address.
- iii. Enter your 6-digit OTP received in your email and click Login.

- iv. If you have forgotten your password, click the **“Forgot password”** section to reset your password.



Login as non-Singpass User

E-mail Address

Password

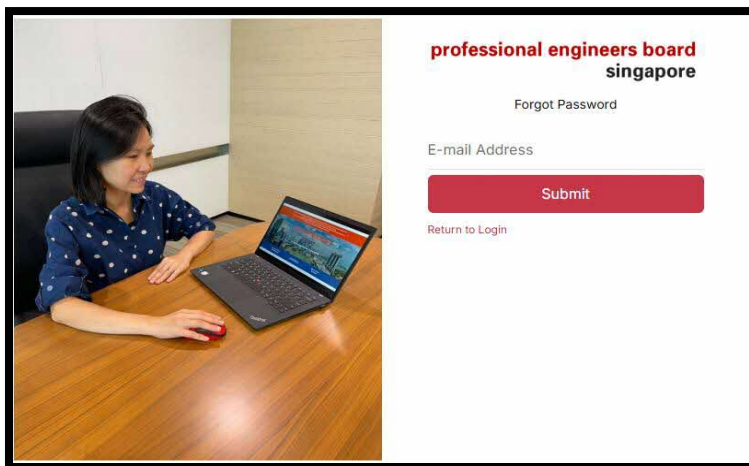
6-Digits OTP

Get OTP

Log in

Forgot password

- v. You will be redirected to the page below. Enter your registered email address and click **“Submit”**. The password reset URL will be sent to your email. Please check your inbox and click on the URL to reset your password. **Please review your “Profile” after logging in to the portal.**



### 3 Submit online application and payment

An applicant may submit an application (include providing personal information such as employment details, incidents of conviction of criminal offence etc.; necessary declarations; endorsements by employer or a PE; examination results, etc.) to PEB together with application fee.

Following the submission and subject to meeting application requirements, an applicant will be required to attend a professional interview conducted by PEB. If successful, the applicant will be accepted for registration as a specialist professional engineer.

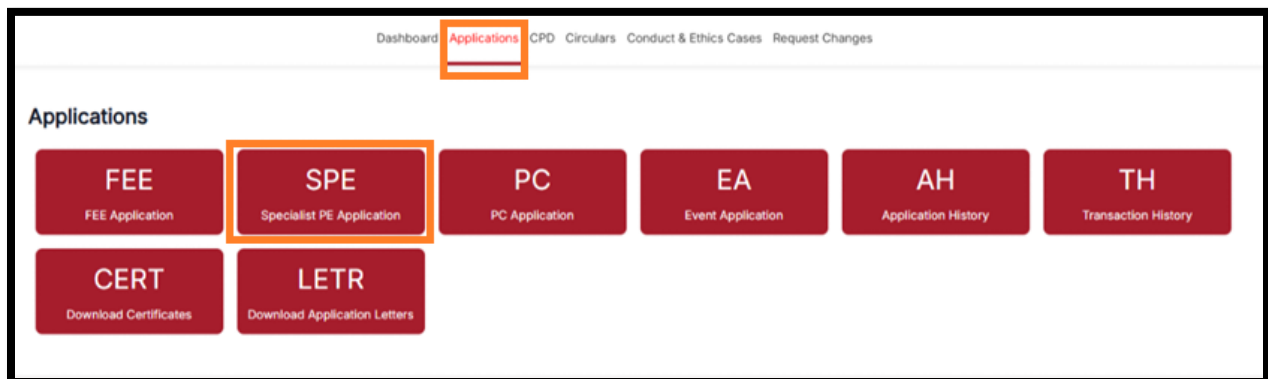
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For applicants who are retaking the exam, it is important to fill out the correct data that has been provided in the previous application to facilitate the processing of the new application.

Specialisation	Fees
Specialist PE (Geotechnical Engineering) Registration Fee - Set A & B (Interview)	300
Specialist PE (Geotechnical Engineering) Registration Fee - Set A & B (Interview) - Retake	300
Specialist PE (Protective Security Engineering) Registration Fee - Set A (Interview)	300
Specialist PE (Protective Security Engineering) Registration Fee - Set A (Retake)	300
Specialist PE (Protective Security Engineering) Registration Fee - Set B (Oral Exam & interview)	750
Specialist PE (Protective Security Engineering) Registration Fee - Set B (Oral Exam & interview) - Retake	750
Specialist PE (Protective Security Engineering) Registration Fee - Set B (Interview) - Retake	300
Specialist PE (Amusement Ride Engineering) Registration Fee - Set A & B (Oral Exam & Interview)	750
Specialist PE (Amusement Ride Engineering) Registration Fee - Set A & B (Oral Exam & Interview) - Retake	750
Specialist PE (Amusement Ride Engineering) Registration Fee - Set A & B (Interview) - Retake	300
Specialist PE (Lift and Escalator Engineering) Registration Fee - Set C (Oral Exam & Interview)	750
Specialist PE (Lift and Escalator Engineering) Registration Fee - Set C (Oral Exam & Interview) - Retake	750
Specialist PE (Lift and Escalator Engineering) Registration Fee - Set C (Interview) - Retake	300
Specialist PE (Access Platform Engineering) Registration Fee - Set B (Oral Exam & Interview)	750
Specialist PE (Access Platform Engineering) Registration Fee - Set B (Oral Exam & Interview) - Retake	750
Specialist PE (Access Platform Engineering) Registration Fee - Set B (Interview) - Retake	300
Specialist PE (Pressure Vessel Engineering) Registration Fee - Set B (Oral Exam & Interview)	750
Specialist PE (Pressure Vessel Engineering) Registration Fee - Set B (Oral Exam & Interview) - Retake	750
Specialist PE (Pressure Vessel Engineering) Registration Fee - Set B (Interview) - Retake	300
Specialist PE (Crane Engineering) Registration Fee - Set B (Oral Exam & Interview)	750
Specialist PE (Crane Engineering) Registration Fee - Set B (Oral Exam & Interview) - Retake	750
Specialist PE (Crane Engineering) Registration Fee - Set B (Interview) - Retake	300
Specialist PE (Tunnelling Engineering) Registration Fee - Set A & B (Oral Exam & Interview)	750
Specialist PE (Tunnelling Engineering) Registration Fee - Set A & B (Oral Exam & Interview) - Retake	750
Specialist PE (Tunnelling Engineering) Registration Fee - Set A & B (Interview) - Retake	300

## 4 Specialist Professional Engineer (SPE) Application – Step by Step Guide

To submit SPE application, go to the **Applications** tab. Click the SPE icon to begin and submit your application.



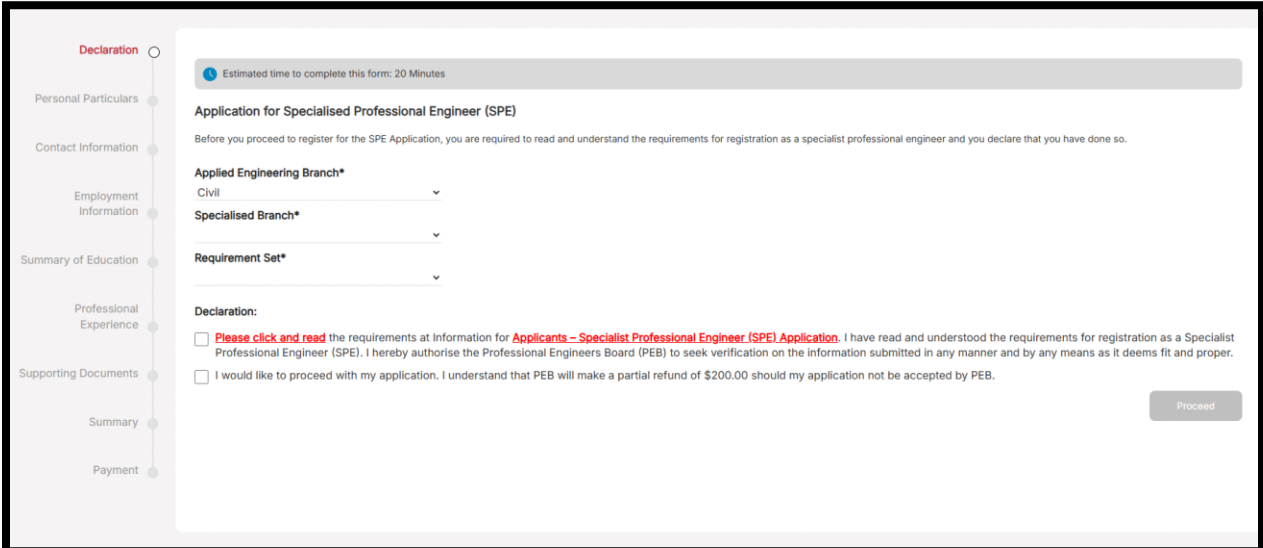
## 4.1 Submission of Application

The online application form should take about 10 to 15 minutes to complete. All entries are to be made in Title Case (i.e. Capitalise Each Word). During the application process, you may save your progress by selecting **"Save as Draft"**. This allows you to return and continue from where you left off the next time you logged in. To resume, simply click on the application with a **"Draft"** status on your dashboard.

### Step 1 - Declaration

Before you proceed to apply for SPE, you are required to select your applied engineering branch, as well as your specialisation branch and requirement set under the dropdown list. You will also be required to read about the requirement, and you declare that you have done so. You may click and read the requirements at *"Applicants–Specialist Professional Engineer (SPE) Application"*, please review all declarations carefully and check the corresponding boxes where applicable to proceed with the application.

**Note:** The **"Proceed"** button will be enabled only after you have opened and reviewed the requirements under **"Applicants–Specialist Professional Engineer (SPE) Application"** and checked all the required declaration boxes.



The screenshot shows the 'Declaration' step of the application form. On the left is a vertical navigation menu with steps: Declaration (selected), Personal Particulars, Contact Information, Employment Information, Summary of Education, Professional Experience, Supporting Documents, Summary, and Payment. The main content area has a timer at the top: 'Estimated time to complete this form: 20 Minutes'. Below this is the title 'Application for Specialised Professional Engineer (SPE)'. A paragraph states: 'Before you proceed to register for the SPE Application, you are required to read and understand the requirements for registration as a specialist professional engineer and you declare that you have done so.' There are three dropdown menus: 'Applied Engineering Branch\*' (with 'Civil' selected), 'Specialised Branch\*', and 'Requirement Set\*'. Below these is a 'Declaration:' section with two checkboxes: the first is for reading requirements (with a link to 'Applicants – Specialist Professional Engineer (SPE) Application'), and the second is for proceeding with the application and understanding a \$200.00 refund policy. A 'Proceed' button is located at the bottom right.

### Step 2 – Personal Particulars

- All fields indicated with \* are mandatory.
- Information on this page will be pre-filled using details from previously submitted applications, and the fields will be non-editable.
- The same identification document must be produced during the interview.

Application for Specialised Professional Engineer (SPE)

Cancel Save as Draft Next

**Personal Particulars**  
(Complete this form in English. Fields marked with an asterisk are compulsory)

<b>Salutation*</b> Mr	<b>Full Name*</b> Clark Que
<b>Sex*</b> Male	<b>Date of Birth*</b> 15-Jul-1985
<b>Age</b> 40	<b>Place of Birth*</b> Singapore
<b>Nationality*</b> Singapore Citizen	<b>Race*</b> Arab
<b>ID Type*</b> Singapore Pink	<b>ID No.*</b> S5383179F

### Step 3 – Contact Information

- All fields indicated with \* are mandatory.
- Information on this page will be pre-filled using details from previously submitted applications.
- Make the appropriate selection in fields with a dropdown list.
- Only one set of data input for each field is required on contact no. and email address, i.e. do not input more than 1 contact no. or email address in the same field.
- As some companies may have 'firewalls' in place, do provide a personal email address to ensure you receive an email acknowledgement of your application.
- In case of an address change, enter the postal code in the *Postal Code* field and click the *Search* button. The system will automatically populate the *Block/House No.*, *Street/City/State Name*, and *Building Name*. You will only need to enter the *Floor No.* and *Unit No.* **Please note:** The populated data is not editable, so there is no need to change the text format (e.g., from UPPERCASE to Title Case).

**Application for Specialised Professional Engineer (SPE)**

Cancel Save as Draft Next

**Contact Information**  
(Complete this form in English. Fields marked with an asterisk are compulsory)

**Residential Phone No.\***  
+65 - Area code 12345678

**Mobile Phone No.\***  
+65 - Area code 12345678

**Office Phone No.\***  
+65 - Area code 12345678

**Email Address\***  
clarkque53@yopmail.com

**Verify Email Address\***  
clarkque53@yopmail.com

**Residential Address**

**Country\***  
Singapore

**Postal Code\***  
309201 Search

**Block/House No.\***  
41C

**Street/City/State Name\***  
GENTLE ROAD

**Floor No.**

**Unit No.**

**Building Name**  
GENTLE REFLECTIONS

**Employer Address**

Employer address applicable

**Country\***  
Singapore

**Postal Code\***  
210050 Search

**Block/House No.\***  
50

**Street/City/State Name\***  
DORSET ROAD

**Floor No.**

**Unit No.**

**Building Name**  
FARRER PARK GARDENS

**Mailing Address (Singapore Address Only)**

Same as Residential Address  Same as Employer Address

**Country\***  
Singapore

**Postal Code\***  
309201 Search

**Block/House No.\***  
41C

**Street/City/State Name\***  
GENTLE ROAD

**Floor No.**

**Unit No.**

**Building Name**  
GENTLE REFLECTIONS

#### Step 4 – Employment Information

- All fields indicated with \* are mandatory.
- Information on this page will be pre-filled using details from previously submitted applications.
- Based on your selection of *Employer Type (Private Sector/Public Sector)*, make the appropriate selection in fields with a dropdown list.
- Provide your current employment status and information. Failure to provide accurate employer status and information may affect your SPE application in meeting the required practical experience in engineering work.

**Application for Specialised Professional Engineer (SPE)**

Employment Information  
(Complete this form in English. Fields marked with an asterisk are compulsory)

Employment Status\*  
Employed

Employer Type\*  
 Private Sector  Public Sector

Practice/Employer Category\*  
Government

Practice/Employer Name\*  
Ministry Of Finance (MOF)

Designation\*  
Senior Engineer Route

Buttons: Cancel, Save as Draft, Next

### Step 5 – Summary of Education

- Information on this page will be pre-filled using details from previously submitted applications.
- All fields indicated with \* are mandatory.
- Make the appropriate selection in fields with a dropdown list.
- Do not input non-engineering related qualifications.
- Do not use abbreviations on the name of the university and ensure that the university name and address are the same as you have indicated in the form on verification of academic record.
- The dates indicated must be the same as those on your qualification certificate/transcripts.
- If you have additional qualifications (engineering related), click the **"Add"** button. Otherwise, proceed to the next page by clicking the **"Next"** button.

**Application for Specialised Professional Engineer (SPE)**

Summary of Education  
(Complete this form in English. Fields marked with an asterisk are compulsory)

Name of University/College/Institution	Qualification Awarded	Qualification Type	Awarded Date	Actions
Singapore Institute of Technology (SIT)	MTech	Masters	15-Sept-2009	
National University of Singapore (NUS)	BTech	Degree	15-Mar-2007	

Show 1 in entries  
Showing 1 to 2 of 2 entries

Buttons: Cancel, Save as Draft, Next, Add

### Add a Qualification

(Complete this form in English. Fields marked with an asterisk are compulsory)

[Save](#)

**Country of Qualification Awarded\***  
Singapore

**Qualification Type\***  
Diploma

**Name of University/College/Institution\***  
Name of University/College/Institution\*

**Address of University/College/Institution\***  
Address of University/College/Institution\*

**Qualification Awarded\***  
i.e. Diploma in Civil Engineering

**Branch of Engineering\***  
Chemical

**Attendance Date From\***  
dd-mmm-yyyy

**Attendance To\***  
dd-mmm-yyyy

**Attendance Duration**  
Years/Months

**Type of Program\***  
Full Time

**Program Duration\***  
4 Years

**Date of award\***  
dd-mmm-yyyy

**Remarks**  
Enter Remarks, such as thesis title

## Step 6 – Professional Experience

- Before proceeding with the application, applicants must add at least one professional experience record. To do so, click the **"Add"** button to input your experience record.

Declaration

Personal Particulars

Contact Information

Employment Information

Summary of Education

Professional Experience

Supporting Documents

Summary

Payment

### Application for Specialised Professional Engineer (SPE)

[Cancel](#) [Save as Draft](#) [Next](#)

Project Start Date	Project End Date	Project Duration	Project Title	Total Time	Actions
01-Jan-2010	12-Jun-2025	15 years 5 months	ABC	15 years 5 months	

Show 10 entries

Showing 1 to 1 of 1 entry

« < 1 > »

[Add](#)

**Date of Qualification Approved by PEB**  
15-Sept-2009

**No. of Years of Post Graduate Professional experience**  
15 years 5 months

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- All fields indicated with \* are mandatory.
- Make the appropriate selection in fields with a dropdown list.
- Provide your current and previous project status and information. Failure to provide accurate employer status and information may affect your SPE application in meeting the required practical experience in engineering work.
- If you have additional project experience, click the **"Add"** button. Otherwise, proceed to the next page by clicking the **"Next"** button.

### Add Experience

(Complete this form in English. Fields marked with an asterisk are compulsory)

**Project Start Date\***  
(From Date of Qualification Approved by PEB)  
dd-mmm-yyyy

**Project End Date\***  
dd-mmm-yyyy

**Project Title\***

**Duration (Months)\***  
Months

**Duration (Years)\***  
Years

**Supervising PE (If Applicable)\***  
NA

**Position Held\***

**Total Time - Process Design, Process Operations or Process Safety Management (D)\***  
*If NA, input as '0'*

**Years**  
0

**Months**  
0

**Total Time (Years)\***  
0

**Total Time (Months)\***  
0

**Comp. Elements Acquired\***  
 PRO  DDS  EVA  RFD  MEA  JUD  COM

**Employer Name\***

**Country\***  
Singapore

**Postal/Zip Code\***

**Block/House No.\***

**Street Name\***

**Floor No.**

**Unit No.**

**Building Name**

**Save**

### Step 7 – Supporting Document

- All fields indicated with \* are mandatory.
- The data will be automatically populated based on the details provided in the previously submitted applications.
- All files will have a maximum of 5 MB upload limit.
- Follow the on-screen instructions to upload the correct file type and the required number of files for each category.
- If you have additional supporting documents, upload your file under **"Any Other Supporting Document(s)"**. Otherwise, proceed to the next page by clicking the **"Next"** button
- Additional Information:

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- The “**Report on Postgraduate Engineering Experience**” section allows the upload of up to 6 files, each with a maximum size of 5 MB.

The screenshot shows the 'Supporting Documents' section of the 'Application for Specialised Professional Engineer (SPE)' form. The left sidebar indicates the current step is 'Supporting Documents'. The main content area has a title 'Supporting Documents' and a sub-note '(Complete this form in English. Fields marked with an asterisk are compulsory)'. There are three buttons: 'Cancel', 'Save as Draft', and 'Next'. Below the title, there are several document categories, each with a radio button and a dropdown arrow:

- Personal
- MTech
- BTech
- Verified Summary of Postgraduate Professional Experience
- Report on Postgraduate Engineering Experience
- Any Other Supporting Document(s)
- Copy of certificates of training course as specified by the Board

### Step 8 – Summary

This section allows you to check and confirm your information before submitting the online application.

- To make changes to your input, use the side menu to navigate to the relevant pages. Avoid using your browser’s Back or Forward buttons, as this may disrupt the application process.
- Confirm that all information provided is accurate by ticking the checkbox, then click “**Next**” to proceed.

The screenshot shows the 'Summary' section of the 'Application for Specialised Professional Engineer (SPE)' form. The left sidebar indicates the current step is 'Summary'. The main content area has a title 'Summary' and three buttons: 'Cancel', 'Next', and 'Generate PDF'. Below the title, there are several expandable sections with dropdown arrows:

- Personal Particulars
- Contact Information
- Employment Information
- Summary of Education
- Professional Experience
- Supporting Document

Below these sections, there is a checkbox:

The information as shown above is correct and have been updated by me.

## Step 9 – e-Payment

This section allows you to pay your application fee by e-payment.

- Click the **"Pay"** button to get into the payment page.

Price Breakdown	
Items	Specialist PE (Amusement Ride Engineering) Registration Fee
<b>Total Amount Payable</b>	<b>SGD 750.00</b>

- To proceed with the payment please click the **"Yes"** button from the Confirm pop up to redirect to the payment page.
- The accepted payment mode is VISA or Master credit card/ debit card.
- You may make a final check of your input done at the Payment page before clicking the Pay button.
- To return to the PEB Portal dashboard you can click the backward button upon the top left corner.
- To complete the payment, you can click the **"Pay"** button to proceed.
- After payment is submitted you will be redirected back to the PEB Portal dashboard within 10 seconds.
- You will receive Pay SG and PEB acknowledgement email once the application is submitted.

← Professional Engineers Board

Name **Your Name**

Identifier **Your NRIC number or Passport/Employment Pass if you are not Singaporean**

Email **Your Email Address**


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### Summary


Description	Amount (SGD)
Specialist PE (Amusement Ride Engineering) Registration Fee	\$750.00
<b>Total</b>	<b>\$750.00</b>

### Complete payment


Card number

1234 1234 1234 1234 


Expiration date      Security code

MM / YY      CVC 

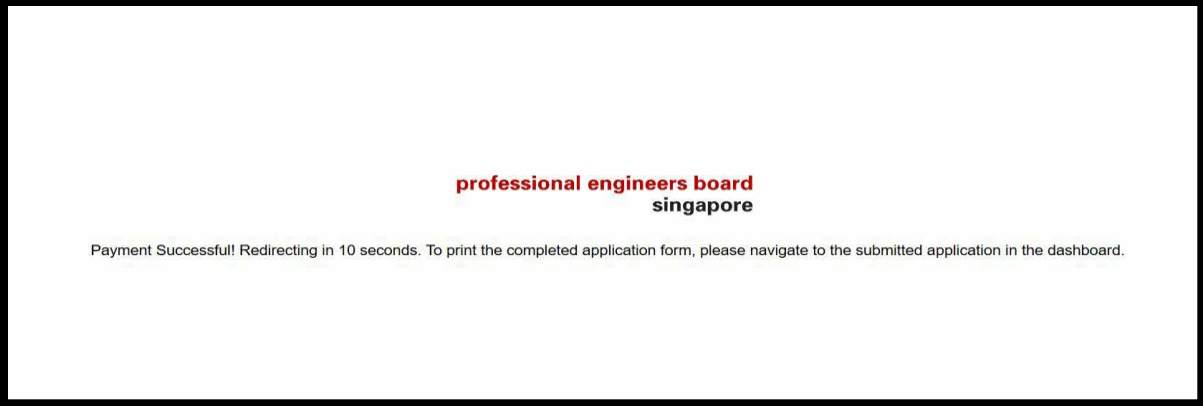
Country

Singapore 

**Pay \$750.00**



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**Step 10 – Application Form**

Once the payment is made, please navigate to the submitted application in the dashboard. Click on the SPE application with status **“Pending Processing”**. You will be redirected to the Summary page. Click on the **“Generate PDF”** button to print the submitted application form for your reference.

PEB will review and process your application and may reach out to you should any additional information or supporting documents be required. All correspondence will be sent from [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg) , please look out for notification. Alternatively, you can log in to the PEB portal to check the status of the application.

In case of any clarifications, PEB will return the application to you and the application will be in status **“Pending Resubmission”**.

Inbox					
Application No.	Activity	Last Activity Date	Status	Remarks	Actions
SPE-00000257	<a href="#">SPE Application</a>	29-Aug-2025 14:00	Pending Processing		

## 4.2 Download Payment Receipt

To download the payment receipt, navigate to Applications → Transaction History and click on the download button.

Order No	Transaction Date	Description	Amount	Application Type	Payment Mode	Transaction Status	Action
PEBREC/20250830/00002970	30-Aug-2025 15:48	Specialist PE (Amusement Ride Engineering) Registration Fee	750.00	SPE	PaySG	Success	<a href="#">Download</a>

## 5 Re-Submission of Application

In case of any clarifications, PEB will return the application and notify you by email. You will be required to log in to the system and resubmit the application with the requested details.

To resubmit the returned application, proceed as follows:

- i. Log in to the system.
- ii. The application will be in the status "**Pending Re-Submission**".

Application No.	Activity	Last Activity Date	Status	Remarks	Actions
SPE-00000258	SPE Application	30-Aug-2025 15:55	Pending Re-Submission	Additional Documents Required	

- iii. Select the application to open the **Correspondence** page.
- iv. Click "**Additional Documents**" to expand the section.

The screenshot shows the 'Application for Specialised Professional Engineer (SPE)' interface. On the left is a vertical navigation menu with steps: Declaration, Personal Particulars, Contact Information, Employment Information, Summary of Education, Professional Experience, Supporting Documents, Summary, and Correspondence. The 'Correspondence' step is currently active. The main content area is titled 'Correspondence' and features a blue 'Resubmit' button. Below the title, there is a dropdown menu with the option 'Additional Documents' selected and expanded.

- v. You can view the comments provided by PEB.

- vi. Upload the required documents or provide the requested details.
- vii. Enter the **"Remarks"** and click **"Resubmit"** to resubmit the application to PEB for further processing.
- viii. After resubmission, the status of the application will change to **"Pending Processing (Resubmission)"**.



Application No.	Activity	Last Activity Date	Status	Remarks	Actions
SPE-00000258	SPE Application	30-Aug-2025 15:57	Pending Processing (Resubmission)		

## 6 Download Notification Letters

Once the submitted application is approved, you can download the **Notification Letters** by navigating to Applications → Download Notification Letters and clicking the download button.



Notification Letters					
Application	Application No.	Branch/Specialisation	Issued Date	Letter Name	Action
SPE	SPE-00000085	Protective Security Engineering	15-Apr-2025 08:27	SPE Letter(Pass)	<a href="#">Download</a>